

I. Call to Order

The Spencerville Board of Education met for a regular meeting on Wednesday, August 13, 2014 beginning with a tour of the K-12 facilities and concluding in the board room. President Kill called the meeting to order at 6:00 p.m.

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Ron Meyer, Lori Ringwald, John Goecke, Spencer Clum, Penny Kill. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; SEA Rep: Kay Langhals; Staff: Zach Stemen (during walk through), Amy Shoppell; Press: Cynthia Yahna (Delphos Herald).

V. Minutes of Previous Meeting The minutes of the July 17, 2014 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Goecke seconded the motion approving the minutes of the July 17, 2014 regular meeting as corrected.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Abstain</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

1) Amy Shoppell addressed board thankful for contract day being changed; 2) Lori Ringwald informed board of many of our students who served on Allen County Jr. Fair Board and Spencerville Band will be featured as show; 3) new page 5 - football assistant clarification; new page 6 - more subs; new pages 11-12 - added donation agreement, Whittle resolution and move adjournment to #29

VII. Treasurer's Report

- Appropriations for review
- Activity funds for review - approval next month
- Cafeteria report for review
- Investments
- Audit by State - moving in
- Athletic Building committee meeting
- Income Tax info - in material - up 1% net
- Natural gas - 2 yr. contract @\$4.99
- Current bills - motion to accept

Ringwald moved and Clum seconded the motion approving payment of bills in the amount of \$814,733.61 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

Apollo board did walk through of Apollo - back end is torn out and front torn up - footers poured

IX. Administrator Reports

Scott Gephart - Rita Leaders will not be staying as teacher, but will be hiring Lacy Allen for HS English

Susan Wagner - will be having three long-term subs this year for maternity/surgery leaves

X. Superintendent's Report

- Personnel - #1 On-Bus Instructors - Ron Miller and Dave Evans, #2 OSHAA/ADA Compliance Coord. - Scott Gephart and Gayla Metzger, #3 SEO Susan Wagner, #4 Assistant Transportation Supervisor Scott Gephart, #5 Fall Custodial personnel - as listed, #6 & 7 Extra-curricular personnel - as listed, #8 resignation of Rita Leaders, #9 English teacher Lacy Allen, #10 Color Guard Co-advisors Melissa Prichard and Karen Swickrath, #11 Sub Maint Supervisor Tom Burnett, #12 employ substitutes as listed, #16 Bus Routing - up to 50 hours Kim Sharp, #18 Teacher mentors as listed, #19 Volunteers as listed, #20 Tech Coord calendar from 214 days to 260 days
- Opening Staff Meeting - Thursday, August 21, 2014 - lunch at 11:30 a.m.
- Donations - thanks to all
- Buildings & Grounds - any questions from the grounds tour?
- Other Items
  - still discussing HVAC issues with other vendors
  - final copy of the negotiated agreement to be signed tonight
- Questions/Concerns/Discussion

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XI. Action Items

Action items 1 through 12 were voted on in a block with Clum moving and Goecke seconding:

1. Employ On-Bus Instructors (8-14-1)

\_\_\_ moved and \_\_\_ seconded the motion to employ Dave Evans and Ron Miller as on-bus instructors, per demand, at individual instructors hourly rate, for the 2014-2015 school year, per salary schedule in effect.

2. Employ OSHA/ADA Compliance Coordinators (8-14-2)

\_\_\_ moved and \_\_\_ seconded the motion to employ Scott Gephart and Gayla Metzger as the Co-Occupational Safety and Health Administration (OSHA)/Americans with Disabilities Act (ADA) Compliance Coordinators at 5% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education.

3. Employ Special Education Officer (8-14-3)

\_\_\_ moved and \_\_\_ seconded the motion to employ Susan Wagner as Special Education Officer (SEO) at 8% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education.

4. Employ Assistant Transportation Supervisor (8-14-4)

\_\_\_ moved and \_\_\_ seconded the motion to employ Scott Gephart as assistant transportation supervisor at 8% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education.

5. Hire Fall Season Custodial Personnel (8-14-5)

\_\_\_ moved and \_\_\_ seconded the motion to hire the following as 2014 fall season custodians, one year contracts, payment upon filing of extra-duty forms in the treasurer's office:

Zach Stemen	Custodial I at \$70 per game/Varsity Football
Jeff Burnett	Custodial I at \$70 per game/Varsity Football (sub for Zach only)
Dave Holtzhauer	Custodial II at \$25 per game/MS Football
Dave Holtzhauer	Custodial II at \$30 per game/Varsity Football
Tyler Koenig	Custodial I at \$15 per hour/Cross Country
Tyler Koenig	Custodial I at \$25/MS Volleyball
Dave Holtzhauer	Custodial I at \$45.00/Varsity/JV Volleyball
Tyler Koenig	Alternate for all athletic custodial positions per athletic worker pay schedule in effect for 14-15 as needed except for Zach Stemen.

6. Employ Extra-Curricular Personnel (8-14-6)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following extra-curricular personnel for the 2014-2015 school year, one-year contract, per salary schedule in effect, BCII on file.

Football Assistant Coach - Jim Morris  
Football Assistant Coach - Rick Orr  
Football Assistant Coach - Todd Merriman  
Football Assistant Coach - Tim Wilson

**NOTE: The four assistant football coaches will split the pay of the three assistant positions.**

Football Middle School Head Coach - Ed Barnett  
Football Middle School Assistant Co-Coach - Bill Becker  
Football Middle School Assistant Co-Coach - Cole Roberts  
Volleyball - JV Coach - Sydney Kuhlman  
Volleyball 8<sup>th</sup> Grade Coach - Tressa Mulholland  
Volleyball 7<sup>th</sup> Grade Coach - Amy Hoback

7. Employ Head Track Coach (8-14-7)

\_\_\_ moved and \_\_\_ seconded the motion to employ Bruce McConnell as Head Track Coach, one year contract, salary per schedule in effect, as of July 1, 2014

8. Resignation (8-14-8)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Rita Leaders as teacher for the 14-15 position.

9. Employ Lacy Allen as Teacher (8-14-9)

\_\_\_ moved and \_\_\_ seconded the motion to employ Lacy Allen as Teacher, one-year contract, effective August 21, 2014, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually (1 year experience, Five-Year Degree).

10. Approve Color Guard Advisors (8-14-10)

\_\_\_ moved and \_\_\_ seconded the motion to approve Karen Swickrath and Melissa Prichard as color guard co-advisors for the 2014-2015 marching season at \$600 each (split \$1200), upon completion of paperwork submitted to the Treasurer's office.

11. Employ Sub Maintenance Supervisor (8-14-11)

\_\_\_ moved and \_\_\_ seconded the motion to employ Tom Burnett as substitute maintenance supervisor as needed at \$12.18 per hour effective July 1, 2014.

12. Employ Substitutes (8-14-12)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following substitutes for the 2014-2015 school year, per demand, per salary schedule in effect. (BCII on file)

Cafeteria - Patricia Parks, Heather Martinez

Teacher - April Rex, Becky McClure, Joyce Utendorf, Heather Pavel, Jen Pardon, Steven Jackson, Elizabeth Browning, Sherry Graham, Carol Gramm, Richard Sherrick, James Bevilockway, Richard Barger, Ashley Koenig, Paula Schumm, Georgia McMichael

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Offering of Supplemental Positions (8-14-13)

Goecke moved and Clum seconded the motion to recognize that extracurricular positions are offered to certified employees of the district, but if no certified person qualified to fill the position accepts; non-certificated persons can accept these position(s).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

14. Transportation in Lieu of Payments (8-14-14)

Ringwald moved and Meyer seconded the motion approving payment of the various transportation "in lieu of" contracts upon proof of attendance during the 2014-2015 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

15. Bus Routes (8-14-15)

Goecke moved and Clum seconded the motion to approve the bus routes for the 2014-2015 school year per reports available in the bus garage.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

16. Bus Routing Stipend (8-14-16)

Goecke moved and Meyer seconded the motion to approve a stipend for up to 50 hours per current hourly rate for Kim Sharp to perform bus routing duties for the 2014-2015 school year per time sheet submitted to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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17. Accept Donations (8-14-17)

Clum moved and Meyer seconded the motion to accept the following donations:

<u>From</u>	<u>To/For</u>	<u>Amount</u>	<u>Date</u>
Payroll Deduction	Ed Foundation	562.00	7/1/14
Brad Core	FFA/Member Auction	72.00	7/8/14
Ron Bowsher/Cottonwood Farm	FFA/Member Auction	80.00	7/8/14
Jostens	Sr. Cap/Gown Return/Class 2014	113.80	7/16/14
Athletic Boosters	Athletics	72.50	7/17/14
Payroll Deduction	Ed. Foundation	62.00	7/25/14
VFW	Gen.Fund/Pugh History Books	407.22	7/30/14

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

18. Teacher Mentors (8-14-18)

Clum moved and Goecke seconded the motion to approve the following mentors for the 2014-2015 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Jeana Byer	Shane Strausbaugh
Jen Pugh	Barb Mabry (this is a change from action 7-14-3)
Diane Binkley	Anna Thompson (this is a change from action 7-14-3)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

19. Approve Volunteers (8-14-19)

Goecke moved and Meyer seconded the motion to approve the following volunteers for 2014-2015, BCI/FBI on file.

Football - Ben Krouskop, Gabe Davisson, Josh Decker

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

20. Approve Change to Technology Coordinator Calendar (8-14-20)

Clum moved and Meyer seconded the motion to approve the change to Technology Coordinator calendar from 214 days to 260 days in a fiscal year (same as other 12 month employees), effective August, 2014 through June 30, 2015 and from July 1 through June 30 in FY16 and beyond.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

21. Donation Agreement (8-14-21)

Clum moved and Meyer seconded the motion to approve the following agreement in regards to the Bearcat Strength and Training Facility Building.

**Donation Agreement**

This Donation Agreement ("Agreement") is entered into by and between the Spencerville Local School District Board of Education ("the District") and the Spencerville Athletic boosters ("Donor"). The terms of this Agreement are as follows:

1. **Term.** Term of this Agreement shall be begin on September 1, 2014, and continue until such time as Donor has transferred title of the Bearcat Strength and Training Facility ("Facility") to the District.
2. **Construction of Facility.** Donor agrees to construct the Facility on the District's land at a place designated by the District and in accordance with the specifications and floor plan set forth in Exhibit A to this Agreement. Said construction shall be in complete conformance with all building codes, ordinances, and laws applicable to the construction of the Facility. Any change orders to the Facility during construction must be approved, in writing, by the District's Superintendent.
3. **Cost of Construction.** Donor agrees that it shall be responsible for the full cost of constructing the Facility. Donor shall enter into a contract for the construction of the Facility. Donor agrees that the contract shall require that Donor deposit the entire cost of the construction of the Facility, plus five percent (5%) for cost overages, into an escrow account prior to the start of construction. Donor shall not allow construction to begin until such time as Donor has deposited the entire cost of the construction of the Facility, plus five percent (5%) for any cost overages, into an escrow account.
4. **Insurance Requirement.** Donor shall require any individual or company it contracts with for the construction of the Facility to maintain a policy of liability insurance in an amount satisfactory to the District. Additionally, Donor shall require any individual or company it contracts with for the construction of the Facility to maintain worker's compensation insurance for all individuals performing work under the contract in an amount not less than required by Ohio law.
5. **Transfer of Title.** Donor acknowledges and agrees that within thirty (30) days of completing construction of the Facility, Donor shall transfer title to the Facility to the District at no cost to the District.
6. **Consideration.** Donor acknowledges and agrees that the ability to construct the Facility on property owned by the District, and the positive recognition Donor will receive in the community for the donation of the Facility, represents sufficient consideration for construction of the Facility as set forth in this Agreement. Donor further agrees that upon being permitted to begin construction of the Facility on property owned by the District, and receiving recognition for the donation of the Facility, Donor would be unjustly enriched should it fail to complete construction of the Facility.
7. **Indemnity.** Donor agrees to indemnify, defend and hold the District harmless from any and all claims, costs, expenses, damages and litigation, including constructing the Facility on behalf of Donor, on the District's property. Upon the termination of this Agreement for any reason, this section shall survive with respect to any claims, costs, expenses, damages and litigation, including attorney's fees, resulting from the presence of Donor, or any individual constructing the Facility on behalf of donor, on the District's property.
8. **Completion of Facility.** Donor acknowledges and agrees that should it fail to construct the Facility in accordance with the specifications and floor plan set forth in Exhibit A to the Agreement, the District will be damaged in the amount it would take to complete construction of the Facility in accordance with the specifications and floor plan set forth in Exhibit A. Accordingly, Donor agrees that should it fail to construct the Facility in accordance with the specifications and floor plans set forth in Exhibit A, Donor shall pay to the District the amount necessary to complete construction of the Facility in accordance with the specifications and floor plan set forth in Exhibit A to this Agreement.
9. **Governing Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Ohio.
10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and shall become a binding and enforceable Agreement among the parties hereto. No prior verbal or written agreement shall survive the execution of this Agreement. Any alteration or modification to this Agreement shall be set forth in writing and shall be signed by both parties.

**I HAVE READ THIS AGREEMENT AND AGREE TO ITS TERM:**

\_\_\_\_\_  
Title (if applicable)

\_\_\_\_\_  
President, Spencerville Local School District  
Board of Education

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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22. Whittle Consulting Group, Ltd. Resolution (8-14-22)

Meyer moved and Goecke seconded the motion to approve the following resolution:

BE IT RESOLVED, the Spencerville Local School District Board of Education ("Board") authorizes the Superintendent and Treasurer to enter into a License and Release Agreement with Whittle Consulting Group, Ltd. so long as the Agreement is consistent with the draft provided to the Board on August 13, 2014.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

23. Request for Executive Session (8-14-23)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Clum moved and Goecke seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:21 p.m.

All exited except board members, supt., treas., and principals; principals exited at 8:15 p.m.

The Spencerville Board of Education returned to regular session at 8:54 p.m.

24. Approve Salary Schedule for Superintendent (8-14-24)

Clum moved and Goecke seconded the motion to approve the Superintendent salary effective August 1, 2014 for the 2014-2015 year and effective August 1, 2015 for the 2015-2016 year and effective August 1, 2016 for the 2016-2017 year with a respective base salary of \$87,870 for 2014-2015.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

25. Approve Treasurer Salary Schedule(8-14-25)

Meyer moved and Ringwald seconded the motion to approve Treasurer Salary Schedules effective August 1, 2014 for the 2014-2015 year and effective August 1, 2015 for the 2015-2016 year and effective August 1, 2016 for the 2016-2017 year with a base salary of \$47,263 for 2014-2015.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

26. Approve Technology Coordinator Salary Schedules (8-14-26)

Clum moved and Meyer seconded the motion to approve Technology Coordinator Salary Schedules effective August 1, 2014 for the 2014-2015 year and effective July 1, 2015 for the 2015-2016 year and effective July 1, 2016 for the 2016-2017 year as presented in board material. (2014-2015 base = \$58,650)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

27. Approve Technology Coordinator Change (8-14-27)

Clum moved and Goecke seconded the motion approving the change of Technology Coordinator, Amy Shoppell, pay of contract to be effective August 1, 2014 through June 30, 2015 per salary schedule and calendar in effect. Subsequent years will run July 1 through June 30.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

28. Approve Principal Salary Schedules (8-14-28)

Goecke moved and Clum seconded the motion to approve Principal Salary Schedules effective August 1, 2014 for the 2014-2015 year and effective August 1, 2015 for the 2015-2016 year and effective August 1, 2016 for the 2016-2017 year with a base salary of \$76,290 for 2014-2015.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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29. Adjournment (8-14-29)

Clum moved and Goecke seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:58 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

\_\_\_\_\_  
Penny Kill, Board President

\_\_\_\_\_  
Diane L. Eutsler, Treasurer